SHANTELLE STACY-ANN Phillip

# 113 DIEGO MARTIN MAIN ROAD  | 1868 724-4251| shantellephillip@hotmail.com

objectives

Results oriented professional with versatile experience seeking employment with a reputable organization. Maintain strong interpersonal and communication skills. Well-developed decision making and analytical problem solving capabilities. Easily adaptable to change with a willingness to learn new concepts and undertake duties. Maintain a professional approach working effectively both individually and as a part of a team. Continuously building long term relationship based on mutual trust and respect

education

Cxc: certiciate of seconday Education  September 2007-june2002009 mucorapo senior comprehensive school

* (CSE) ‘O’ Level
* English
* Integrated science
* Social-Studies

:certicate microsoft office suite   Level 1,2  dELTASOFT COMPUTER TRAINING

* Microsotf Word
* Microsoft Excel
* Microsoft PowerPoint
* Microsoft Access

**ELECTRONIC TYPING**

**SITAL COLLEDGE SCHOOL OF TERTARY EDUCATION**

**ABE – LEVEL 4 – BUSINESS MANAGEMENT - DIPLOMA**

Professional Expertise

* Dedicated Individual.
* Consistent in providing through correspondence.
* Excellent organization and planning skills.
* Focused on continuously achieve an organization overall goals.
* Career focused.
* Natural leadership abilities.
* Ability to work effectively in a fast paced, high pressure environment.

Experience

Clerica lassitant   ministry Of HEALTH JAN 2010-DEC 2010

sales representation | FLO ESCENCE MAY 2009-DEC - 2009